

“The Sheen Stickland Payroll Department provides a consistent, accurate and personalised service.”

- Weekly and monthly payrolls
- Payslips and reports
- BACS payments
- HMRC documents completed and submitted on your behalf

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Sheen Stickland LLP is a Limited Liability Partnership registered in England
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PAYROLL DEPARTMENT



SHEEN STICKLAND LLP
CHARTERED ACCOUNTANTS

Dedicated accounting, on demand.



OUR PAYROLL DEPARTMENT

Sheen Stickland LLP is able to offer you a fully managed, BACS accredited payroll service. Our dedicated payroll bureau ensures you have a constant point of contact, providing a consistent, accurate and personalised service.

Our standard service includes:

- Weekly and monthly payrolls processed upon receipt of your instructions, to a pre-defined schedule
- Payslips and reports dispatched to your requirements
- BACS payments created and submitted, subject to your approval
- All HMRC documents and returns completed and submitted on your behalf
- All payroll enquiries dealt with in a timely and professional manner

Every organisation is different and has individual requirements so we are also able to offer a flexible service that is tailored to meet your needs.

OUTSOURCING YOUR PAYROLL

The benefits of having your payroll outsourced will differ according to the size and complexity of your organisation, but are likely to include:

- Reduced staff overheads, recruitment costs, training and holiday cover
- Reduced running costs, as there is no need to purchase or upgrade expensive payroll software or order specialised stationery
- No need for any expert payroll knowledge in house, as Sheen Stickland LLP will become your payroll department (including keeping up to date with current legislation on your behalf)
- Easier budgeting as all payroll related costs will be included in your monthly or weekly contract
- Responsibility for the monitoring and notification of HMRC deadlines can be passed on to Sheen Stickland LLP
- Allows the personnel currently processing the payroll to concentrate on other key areas of the business; this can be of significant benefit to smaller organisations.

BENEFITS OF USING BACS

The Sheen Stickland LLP Payroll Department uses HMRC accredited software and is BACS accredited, allowing us to electronically process your payroll payments on your behalf. The appeal of paying by BACS includes:

- Payments made up to 9pm will still be cleared within two working days
- It is far less time consuming than paying by cheque or cash
- It is more secure than payments by cash or cheque, reducing the risk of loss or theft
- Improves cash flow management, as you know exactly when the payments will be made from your bank account.
- Your staff know exactly when to expect the funds to be cleared in their bank accounts

To find out more about our Payroll Department please contact Melanie Dunford at our Alton office on 01420 83700.